

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
May 7, 2007
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF APRIL 23, 2007.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High School..... Mr. Zuk

Middle School..... Mrs. Turner

Elementary Schools Ms. Limpar

- B. *National Council of Teachers of Mathematics Update*

The Administration will provide an update from the National Council of Teachers of Mathematics Conference held on March 21-24, 2007.

- C. *2007-2008 Middle and High School Handbooks*

The Administration recommends approval of the Middle and High Handbooks for the 2007-2008 school year. (V, C)

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of May 7, 2007. (VI, A)**

- B. *Property Tax Refund*

The Administration requests permission to make a partial refund of \$40.26 in 2006-07 school property taxes to Linford C. Krauss Jr., Et. Al in connection with the overpayment of taxes on tax parcel ID 13 640121722658 1, pursuant to the letter dated March 2, 2007 from the County of Lehigh (enclosed.) The refund reflects a revised assessment which the County made effective 9/1/06. (VI, B)

C. *Appointment of Solicitor*

The Administration recommends the appointment of James A. Bartholomew, Esq., of the firm Scoblionko, Scoblionko, Muir, Bartholomew, and Melman, as District Solicitor for the 2007-08 year, pursuant to the letter dated April 27, 2007 from Atty. Bartholomew. (VI, C)

D. *Appointment of Auditor*

The Administration recommends the appointment of France, Anderson and Basile to perform the audit of the financial records of Southern Lehigh School District and Southern Lehigh Earned Income Tax Office for the 2006-2007 school year.

E. *Appointment of Earned Income Tax Officer*

*The Administration recommends the appointment of Robert Guerriere as EIT Officer for the 2007-08 year. Mr. Guerriere has served in this capacity for approximately 6-1/2 years, as well as nearly two years as Finance Manager.

F. *Designation of Depositories*

*The Administration recommends approval of the enclosed resolution which deals with the designation of depositories and the investment of District funds for the 2007-2008 school year. (VI, F)

G. *Election of Board Treasurer*

*The School Code requires that the Board Treasurer be elected annually in the month of May to serve a one-year term beginning July 1st. In the past, the Board has always asked the Treasurer who was elected the previous December to accept this nomination in May.

H. *Bonding of Officers*

*The bonding coverage for the Board Treasurer, Board Secretary and Earned Income Tax Officer is currently set at \$50,000. The Administration recommends maintaining the current level of bonding coverage for these positions for the 2007-2008 year due to the individuals' extremely low amount of contact with cash instruments.

I. *Act 50 Property Tax Deferral Program Discussion*

The Administration and Solicitor will be prepared to initiate a discussion about the impact of Act 1 upon the District's Property Tax Deferral Program. At some point within the next month, the Board will be asked to vote on continuing or terminating the program. There are two enclosures in the Board packet that will be referenced during the discussion Monday evening. The Board is welcome to examine the information prior to the meeting, but it is not necessary to become exceptionally familiar with the materials. (VI, I)

VII. SUPPORT SERVICES

A. *Chevron Energy Solutions Company*

For your information, the Administration has approved payment application #16 to Chevron Energy Solutions Company and release of \$20,062.00 from Citi Capital North America, Inc.

VIII. PERSONNEL

A. *Certificated Staff*

1. *Resignation*

*The Administration recommends acceptance of the resignation of the following staff:

Melissa Ulicny, Mathematics Teacher, High School, effective at the end of 2006-2007 school year.

2. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers: (VIII, A-2)

Ellen Beidelman, Elementary

Becky Davis, Elementary

William Neal, Elementary/Special Education

3. *Appointment*

The Administration recommends approval of the following staff: (VIII, A-3)

Terry Flamm, Long-Term Substitute, Special Education, Middle School, at B+30, Step 6, an annual salary of \$46,881 for the 2007-2008 school year. (This is contingent upon the anticipated childrearing leave of Colleen Pachence.)

4. *Other Compensation*

The Administration recommends that the District compensate Justina Viola, HS Math Teacher and Dept. Chairperson, for lost wages due to her deployment to Iraq as a member of the United States Army as follows: The amount of \$1,000 per month, pro-rated to reflect partial months, for the period from April 23, 2007, until April 23, 2008. It is intended that the Board re-evaluate the status of Ms. Viola's leave and the compensation paid to her in 2008, when more information will be available concerning her return.

This additional compensation is made with the understanding that such an action is outside the effect of the current Collective Bargaining Agreement with the Southern Lehigh Education Association, and will not set any precedent within or outside of that Agreement, in the case of Ms. Viola or any other employee.

5. *Administrative Correction*

*The Administration recommends the correction of the retirement date for R. Ann Pope, Principal, Middle School to August 21, 2007.

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of absence for the following staff:

Janice Alhadeff, Instructional Assistant, Lower Milford Elementary School, ½ day (a.m.) on Tuesday, May 1, 2007.

Virginia Howell, Instructional Assistant, Liberty Bell Elementary School, Monday, May 14, 2007 through Friday, May 18, 2007.

Diane Price, Part-time Cafeteria Worker, High School, on Friday, April 20, 2007, Wednesday, May 9, 2007 through Friday, May 11, 2007 and Monday, May 14, 2007.

Cathy Ragsdale, Part-time Cafeteria Worker, High School, on Friday, May 25, 2007, Tuesday, May 29, 2007 through Friday, June 1, 2007.

Linda Romeo, Part-time Cafeteria Worker, Middle School, on Thursday, May 3, 2007.

2. *Resignation*

*The Administration recommends acceptance of the resignation of following staff:

Jennifer Shafer (Waldbieser), Instructional Assistant, Liberty Bell Elementary School, effective May 11, 2007.

3. *Appointments*

*The Administration recommends approval of the following staff: (VIII, B-3)

Sylvia Fowler, Substitute Supplemental Nurse, at an hourly rate of \$15.00.

Clare Graham, Substitute Cafeteria Worker, at an hourly rate of \$7.50.

C. *Extra-Compensatory Positions*

1. *Advisor Change*

*The Administration recommends the approval of Jennifer Wlodek as the Varsity Club Advisor for the period April 23, 2007 to the end of the 2006-2007 school year. Ms. Wlodek will replace Justina Viola, on leave for the remainder of the school year. The stipend paid to Ms. Wlodek will be \$290.55, which represents the pro-rated portion of the \$1,423.00 stipend.

2. *Appointment*

*The Administration recommends approval of the following coaches for the 2007-2008 school year: (VIII, C-2)

<u>John Toman</u>	Head Football
<u>Andrew Cerco</u>	Assistant Football
<u>Michael Feifel</u>	Assistant Football
<u>Derek Bleiler</u>	Assistant Football
<u>Carl Fanger</u>	Assistant Football
<u>Kenneth Wied</u>	Assistant Football
<u>Joseph Glassic</u>	Head Middle School Football
<u>Michael Stengel*</u>	Assistant Middle School Football
<u>Bert Pochek*</u>	Assistant Middle School Football
<u>Rodney Manor*</u>	Assistant Middle School Football

<u>Terrence Nevill</u>	Head Boys' Soccer
<u>Douglas Roncolato</u>	Assistant Boys' Soccer
<u>Rodney Koch**</u>	Assistant Boys' Soccer
<u>Paul Belke**</u>	Assistant Boys' Soccer
<u>Andrea Drabenstott</u>	Head Girls' Tennis
<u>Matthew Greenawalt</u>	Head Golf
<u>Randall Latza</u>	Head Cross Country
<u>James Taylor</u>	Assistant Cross Country
<u>Adrienne Searfoss</u>	Head Field Hockey
<u>Devon Hagy</u>	Assistant Field Hockey
<u>Patricia Mack</u>	Assistant Field Hockey
<u>Donald West</u>	Head Girls' Volleyball
<u>Paulette Elstner</u>	Head Middle School Girls' Volleyball
<u>Doris Brunner</u>	Head Middle School Field Hockey
<u>Colleen Haig</u>	Head Cheerleading
<u>Colleen Haig**</u>	Competition Cheerleading
<u>Jennifer Wescoe-Schaninger**</u>	Competition Cheerleading
<u>Anne Cooper</u>	Head Middle School Cheerleading

*These three coaches will equally split one stipend.

**These two coaches will equally split one stipend.

IX. REPORTS

- A. **Committee Reports**
- B. **Superintendent's Report... Mr. Liberati**
- C. **Facilities Report... Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

- A. *First Reading on Policy #218.3, 248, 348, 448, 548*

The Administration recommends the first reading of the following policies: (XII, A)

- 218.3 Pupils: Behavior Support**
- 248 Pupils: Unlawful Harassment**
- 348 Administrative Employees: Unlawful Harassment**
- 448 Professional Employees: Unlawful Harassment**
- 548 Classified Employees: Unlawful Harassment**

- B. *Southern Lehigh Football Booster Club Goals for 2007-2008.*
- C. *Southern Lehigh Community Pool Discussion*

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT